

**ANNEX 1**

<b>Authority</b>	<b>New Driver Applicant Training</b>	<b>Requirements and Cost</b>	<b>Existing Driver Training</b>	<b>Requirements and Cost</b>
Bradford	<ul style="list-style-type: none"> <li>• Vehicle safety checks</li> <li>• Licensing conditions &amp; compliance</li> <li>• Safeguarding (CSE/Human Trafficking)</li> <li>• Customer service and personal care</li> <li>• Disability awareness</li> <li>• Wheelchair clamping</li> </ul>	Half days training session with a test on each module listed, £30.00, and an additional £15 to re-sit each module failed. Applicants must pass each module to progress their application.	<ul style="list-style-type: none"> <li>• Vehicle safety checks</li> <li>• Licensing conditions &amp; compliance</li> <li>• Safeguarding (CSE/Human Trafficking)</li> <li>• Customer service and personal care</li> <li>• Disability awareness</li> <li>• Wheelchair clamping</li> </ul>	Half days training session with a test on each module listed, £30.00, and an additional £15 to re-sit each module failed. Drivers must complete this training once every three years prior to renewal of licence.
Calderdale	<ul style="list-style-type: none"> <li>• Keeping yourself safe and reporting incidents</li> <li>• Protecting children from child sexual exploitation and other forms of abuse</li> <li>• Drug and alcohol issues</li> <li>• Domestic Abuse</li> <li>• Being an ambassador for Calderdale (customer care and professional standards)</li> <li>• Disability and access for all (equality)</li> <li>• Understanding Licensing and regulation</li> <li>• Maintaining a safe vehicle</li> <li>• Proficiency in English</li> </ul>	4 hour training session followed by test. Applicants must pass the test to progress their application. Currently free (this is being reviewed).	<ul style="list-style-type: none"> <li>• Keeping yourself safe and reporting incidents</li> <li>• Protecting children from child sexual exploitation and other forms of abuse</li> <li>• Drug and alcohol issues</li> <li>• Domestic Abuse</li> <li>• Being an ambassador for Calderdale (customer care and professional standards)</li> <li>• Disability and access for all (equality)</li> <li>• Understanding Licensing and regulation</li> <li>• Maintaining a safe vehicle</li> </ul>	4 hour training session, free of charge – when introduced it was a requirement that it must be completed prior to renewal of licence.
Kirklees	<ul style="list-style-type: none"> <li>• Disability awareness</li> <li>• Child and adult safeguarding</li> </ul>	2 hours training session followed by a test, £76.50. Applicants must	<ul style="list-style-type: none"> <li>• Child and adult safeguarding</li> </ul>	half day training session – free – when introduced it was a requirement that

	<ul style="list-style-type: none"> <li>• Equality awareness</li> <li>• Customer service</li> </ul>	pass the test to progress their application.	<ul style="list-style-type: none"> <li>• Sexual exploitation</li> </ul>	it must be completed prior to renewal of licence.
Leeds	<ul style="list-style-type: none"> <li>• Customer care</li> <li>• Hackney carriage knowledge</li> <li>• Literacy and numeracy</li> <li>• Private hire driver <ul style="list-style-type: none"> <li>○ Basic legislation</li> <li>○ Leeds knowledge and Leeds city centre knowledge</li> <li>○ Private hire conditions</li> <li>○ Using a reference tool (AZ)</li> </ul> </li> <li>• Safeguarding</li> </ul>	<p>£55 £50</p> <p>£25 £90</p> <p>£10 New applicants must complete and pass this training to progress their application.</p>	<ul style="list-style-type: none"> <li>• Safeguarding</li> </ul>	£10 – when introduced it was a requirement that it must be completed prior to renewal of licence.
Wakefield	<ul style="list-style-type: none"> <li>• Child and adult safeguarding</li> <li>• Sexual exploitation</li> </ul>	<p>3 hour training session, £22. Knowledge test (routes, locations, conditions, etc) including disability awareness - £26. Applicants must pass the test to progress their application.</p>	<ul style="list-style-type: none"> <li>• Child and adult safeguarding</li> <li>• Sexual exploitation</li> </ul>	3 hour training session, £22. When introduced it was a requirement that it must be completed prior to renewal of licence.